



DAVID SANDERS, PH.D.
Director

County of Los Angeles
DEPARTMENT OF CHILDREN AND FAMILY SERVICES
425 Shatto Place -- Los Angeles, California 90020
(213) 351-5602

May 2, 2006

Board of Supervisors
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Fifth District

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

DEPARTMENT OF CHILDREN AND FAMILY SERVICES -
McCOURTNEY JUVENILE COURT PLAY AREA PROJECT
(Fifth District - 3 - votes)

JOINT RECOMMENDATION WITH THE CHIEF ADMINISTRATIVE OFFICE THAT YOUR BOARD:

1. Find that this project is exempt from the provisions of the California Environmental Quality Act.
2. Approve the attached appropriation adjustment in the amount of \$73,000 to increase appropriation in the Department of Children and Family Services – McCourtney Juvenile Court Play Area Project (CP No. 69295) from the Department of Children and Family Services – Edelman Children's Court Office Space Project (CP No. 86781).
3. Approve the project and budget for the Department of Children and Family Services – McCourtney Juvenile Court Play Area Project (CP No. 69295) in the amount of \$273,000 funded by net County cost.
4. Authorize the Chief Administrative Office and Internal Services Department to proceed and deliver the proposed project as described herein.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will allow the Department to provide a secure play area for the minors in Shelter Care who are waiting for their court hearing.

The proposed project will relocate an existing play area closer to the court to provide immediate supervision and allows minors to have a secure child-like environment which is not intimidating when attending their court hearing.

Renovation and remodeling activities will be managed by the Internal Services Department through a Job Order Contract and will include the relocation of an existing play area; installation of a block wall at an existing parking lot; installation of fencing and lighting along existing parking lot and pathways to provide safety for transportation workers, staff and minors to the Shelter Care office located at the court; and other related site improvements. It is anticipated that the proposed renovation will be completed in November 2006.

Implementation of Strategic Plan Goals

Approval of the project is consistent with the County Strategic Plan Goal 5, Children and Families' Well-being, by ensuring the safety of children and families utilizing the facility, as well as the safety of staff.

FISCAL IMPACT/FINANCING

The project estimated cost for construction and installation of the proposed project renovation is \$210,100, including \$182,700 for the base cost improvements and \$27,400 in contingency funds. The total project cost including construction, contingency fund, project management and other related services is \$273,000 (Attachment A).

The attached appropriation adjustment (attachment B) will transfer appropriation in the amount of \$73,000 to the Department of Children and Family Services – McCourtney Juvenile Court Play Area Project (CP No. 69295) from the Department of Children and Family Services – Edelman Children Court Office Space Project (CP No. 86781). Upon your Board's approval of the attached appropriation adjustment, sufficient appropriation will be included in Fiscal year 2005-06 Capital Projects/Refurbishments Budget (CP No. 69295) to complete the proposed project.

Operating Budget Impact

The Department anticipates no impact on the operating budget upon completion of the project.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard Job Order Contract, in the form previously approved by County Counsel, will be used and includes the standard Board-directed clauses that provide for termination of services, renegotiation, hiring qualified displaced County employees, GAIN/GROW, Contractor Employee Jury Services Program, Safely Surrendered Baby Law, and Child Support Compliance.

ENVIRONMENTAL DOCUMENTATION

This project is categorically exempt pursuant to Class 1, Subsection (x)(12), and Class 4, Subsection (c), of the revised County Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987.

CONTRACTING PROCESS

The proposed project will be implemented through the Internal Services Department Job Order Contract Program previously approved by your Board.

IMPACT ON CURRENT SERVICES

The McCourtney Juvenile Court will continue operations since the proposed project will take place in the surrounding exterior of the facility.

CONCLUSION

Place return approved copies of this letter to the Department, the Internal Services Department, and Chief Administrative Office, Capital Projects Division.

Respectfully submitted,



DAVID SANDERS, Ph.D
Director



DAVID E. JANSSEN
Chief Administrative Officer

DS:DEJ:JSE

DJT:DKM

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Attachments (2)

cc: Executive Office
Internal Services Department
County Counsel
Auditor Controller

ATTACHMENT A

**DEPARTMENT OF CHILDREN AND FAMILY SERVICES -
McCOURTNEY JUVENILE COURT PLAY AREA PROJECT**

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Construction Documents	N/A
Jurisdictional Approvals	N/A
Construction Award	5/2/06
Construction Start	5/9/06
Substantial Completion	10/27/06
Final Acceptance	11/9/06

II. PROJECT BUDGET SUMMARY

Budget Category	Board Approved Budget
Land Acquisition	\$ 0
Plans and Specifications	\$ 0
Plan Check	\$ 0
Construction	
Construction Contract	\$ 182,700
Change Order Contingency	27,400
Total Construction	<u>\$ 210,100</u>
Equipment/Utility Connection Fees	\$ 0
Consultant Services	\$ 0
Miscellaneous Expenditures	\$ 0
County Services (project management and other related project services)	\$ 62,900
TOTAL	\$ 273,000

BOARD OF
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COUNTY OF LOS ANGELES
REQUEST FOR APPROPRIATION ADJUSTMENT DEPT'S. No. 350
DEPARTMENT OF Children and Family Services 19

AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

3-VOTES

SOURCES

Trial Courts
 Children's Court DCFS Office Space
 Fixed Assets-Building & Improvements
 A01-CP-86781-6014
 \$73,000

USES

Trial Courts
 Lancaster Juvn. DCFS Play Area
 Fixed Assets-Building & Improvements
 A01-CP-69295-6014
 \$73,000

JUSTIFICATION:

The appropriation adjustment is necessary to transfer appropriation to McCourtney (Lancaster) Juvenile Court Play Area Project to complete the project.



David Sanders, Ph.D., Director

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF
ADMINISTRATIVE OFFICER FOR—

ACTION

RECOMMENDATION

APPROVED AS REQUESTED


AS REVISED

April 19, 2006 19

CHIEF ADMINISTRATIVE OFFICER

AUDITOR-CONTROLLER

BY


 Feb 17 2007
APPROVED (AS REVISED):
BOARD OF SUPERVISORS

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